

# Questionnaire

Table 1	Is there a dedicated lawyer or paralegal in your organization in charge of IT matters?
Table 2	Is there a dedicated member of the legal department, whether a lawyer, paralegal or administrator, who supervises electronic discovery and/or auditing financial systems?
Table 3	What kind of mobile devices does the legal department supply for its lawyers?
Table 4	What is the legal department's policy regarding mobile devices?
Table 5	Does the company permit lawyers to bring digital files from work on electronic devices?
Table 6	Does the legal department use a software solution or online repository for lawyers for such matters as contracts, compliance, and litigation?
Table 7	Is the legal department's workflow management system connected to the company's intranet?
Table 8	In 2008, did the legal department request that outside counsel obtain a specific technological product or capability?
Table 9	In 2008, did the legal department make the use of e-billing a condition of continuing to work with a law firm?
Table 10	Does the legal department ask outside firms to address specific technology concerns in their RFPs?
Table 11	In 2008, has the legal department hired any electronic data discovery vendors?

Sample